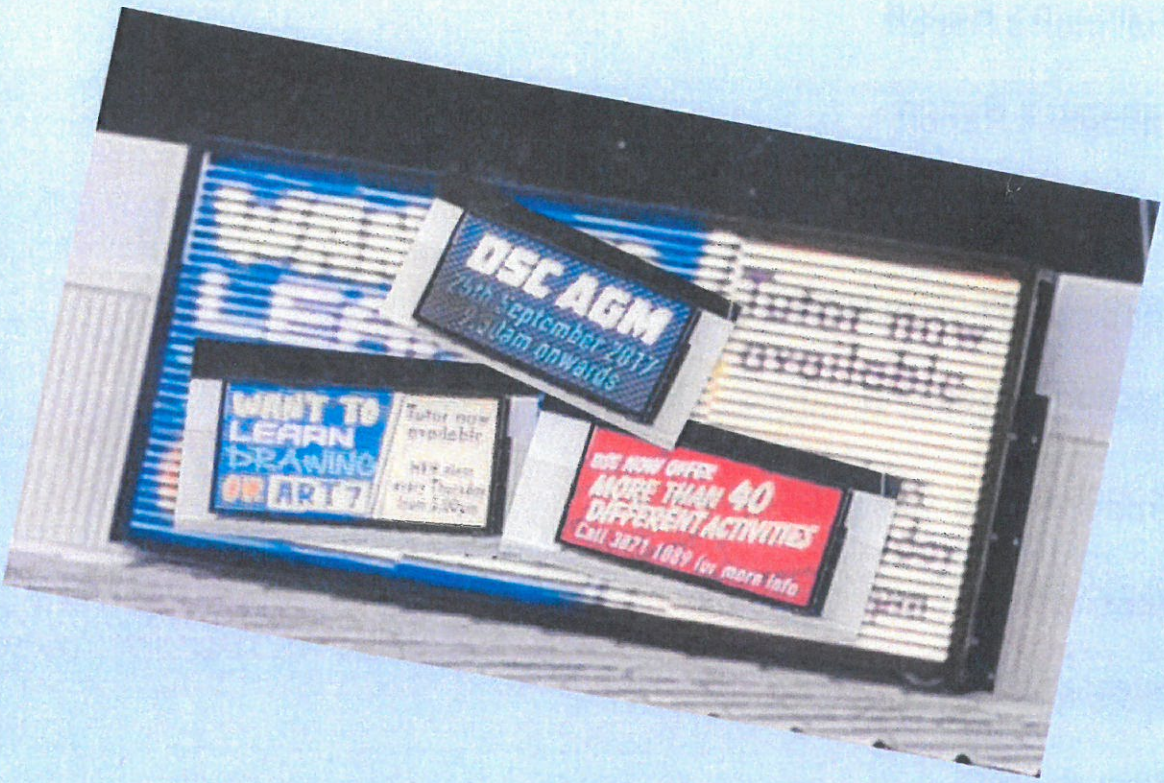
The Donald Simpson Community Centre Ltd



ANNUAL REPORT 2017

DONALD SIMPSON COMMUNITY CENTRE LTD

ANNUAL GENERAL MEETING

Monday 25 September 2017 ***9.30 a.m.***

AGENDA

1. Opening and Welcome
2. Minutes of 2016 Annual meeting
3. Chairman's Report
4. Manager's Report
5. Financial Report
6. Appointment of Auditor for 2017-2018
7. Election of Board Members - Returning Officer's Report
8. Proposed changes to Constitution
9. Appointment of Life Members
10. Questions
11. Closure

The meeting will be followed by an information session featuring a presentation by ABC Breakfast Announcer, Craig Zonca and Donald Simpson Centre Members.

MEMBERS' MORNING TEA

DONALD SIMPSON COMMUNITY CENTRE LTD.

MINUTES OF THE ANNUAL GENERAL MEETING

HELD AT THE D.S.C., MONDAY 26TH, SEPTEMBER 2016

The meeting was officially declared open by the Chairman, Mr. Tony Christinson at 9.30 am. **Chairman Tony** welcomed members and guests to the Meeting and advised that we had a quorum.

The band "Sons of AnyKey" entertained those present for 30 minutes to start celebrations for the 30th year of the Donald Simpson Community Centre.

Present: as per Attendance Book

Apologies: Karen Williams, Alan Young, Paul Barnes, Paul Fitzpatrick, Don Seccombe, Lance Hewlett, Susan Denne.

Minutes of the Previous A.G.M. held on Friday 26th September, 2015:

It was **MOVED** Marcell Gorman **SECONDED** Janette Sheehan," **THAT** the previous AGM Minutes be signed as a true and correct record." **CARRIED**

Annual Report 2015 -2016: All present today were given a copy of the 2015-2016 Annual Report, a copy of which is attached and forms part of these Minutes.

Business Arising from the Previous Minutes:

Nil

Chairman's Report ... Chairman Tony expanded on the improvements and extra activities, viz. the kitchen, information sessions, that have taken place in the last 12 months. He mentioned that the Seniors Week activities were very successful. He advised that there will be some disruption around the Centre during the construction of the HUB. He thanked Manager Thomas Jithin and Vanessa Wintour for their hard work and for bringing warmth and friendship to the Centre. He thanked volunteers, Board Members and DSC members for their input into keeping the Centre viable.

It was **MOVED** John White **SECONDED** Lynette Finn**: "THAT** the Chairman's Report be received". **CARRIED**

Manager's Report ... Manager Thomas Jithin commented on the changes that have been made to rejuvenate the Centre. He thanked Chairman Tony and the Board for their help. He advised that wellness and health related activities are popular as are a number of activities. Options of running evening classes and outreach programs are being considered. He thanked the Convenors for their help in making the New Members morning tea a success. Thanks also to Ann Mason for her input into the HUB Café and making it the success it is. Manager Thomas is successfully using social media to promote the DSCC. He thanked the Redland City Bulletin for publishing items about the DSCC. Thanks also to Mrs. Rebecca Patterson for her advice regarding RCC requirements and to the Mayor, Councillors and RCC officers for their help and interest. He thanked all those who work to keep the Centre the warm and friendly place it is. He said that 30 years of operation is an unusual achievement for a not-for-profit organisation and concluded by asking that we look forward to the future of the Centre and our community and start our year-long 30th year celebrations.

It was **Moved** Peter Armstrong **Seconded** Bob Bradley "**THAT** the Manager's Report as presented be received".

CARRIED

Financial Report ... Due to the absence of Treasurer Paul Barnes, Manager Thomas Jithin presented the financial report pages 1 -15 included in the Annual Report. The phrase "and surrounding districts" is to be removed from paragraph 3, page 2. Errors in the attendances of Board members on page 15 to be rectified. He explained the main items and confirmed that the Donald Simpson Community Centre is solvent and able to fulfil its financial commitments

It was **Moved** Christopher Sheehan, **Seconded** Andre Catoire: "**THAT** the Financial Report be accepted" **CARRIED**

As an auditor for 2015-2016 needed to be appointed, it was **Moved** Janette Sheehan and **Seconded** John White: "**THAT** Mr. Robert White of Advanced Accountants be appointed as auditor." **CARRIED**

Proposed Changes to the Constitution

1. **That the following rule, Rule 10 Membership,**

10. MEMBERSHIP

10.1 Members

The Members will be made up of:

(a) the subscribers to these Rules; and
(b) any other persons that the Centre Management Committee admits to membership in accordance

with the Rules.

Be amended by adding a new clause (c), as below

(a) Life Members, appointed at an Annual General Meeting, upon recommendation of the Board of Directors under processes and conditions determined from time to time by the Board. Life Members so appointed will be full members without payment of dues and will have the voting rights of ordinary members.

And by adding a new clause (d), as below

(a) Corporate members approved by the Board under fees, terms and conditions determined from time to time by the Board. Such members will be entitled to one vote at any general meeting to be exercised by a person nominated in writing by the corporate member.

Rule 10.1 would then read,

10.1 Members

The Members will be made up of:

(a) the subscribers to these Rules; and

(b) any other persons that the Centre Management Committee admits to membership in accordance with the Rules.

(c) Life Members, appointed at an Annual General Meeting, upon recommendation of the Board of Directors under processes and conditions determined from time to time by the Board. Life Members so appointed will be full members without payment of dues and will have the voting rights of ordinary members

(d) Corporate members approved by the Board under fees, terms and conditions determined from time to time by the Board. Such members will be entitled to one vote at any general meeting to be exercised by a person nominated in writing by the corporate member.

MOVED Christopher Sheehan **SECONDED** Marcell Gorman: "**THAT** the proposed changes to the constitution be made".

Cr Paul Bishop suggested that corporate members should be apprised of the benefits of becoming members rewards it may bring. Bob Radley suggested that number of life members should be limited as some could take advantage of the same. Chairman Tony said that this was covered as life memberships needed Board approval. As there was no further discussion the motion was put to the vote.

CARRIED

To start the 30th year celebrations, it was suggested that members who had been financial for 30 years consecutively be given life memberships. Two members who fitted that category were present. It was **MOVED** Christine Roberts **SECONDED** Lynette Finn: "**THAT** Mrs. Anne Beuker and Mrs. Lorna Robinson be appointed life members".

CARRIED

Manager Thomas and Chairman Tony introduced the two ladies to those present and presented them with certificates and life memberships.

Election of Board Members

As Returning Officer, Manager Thomas read his report to the AGM. Positions vacant are: Chairman, Secretary and four Directors:

Nominations are:

Chairman, Tony Christinson; Secretary, Christopher Sheehan; Directors, Larraine Dillon, Peter Mann, Jenny Chesher, David Ferguson, Noni Silman.

As no election was needed, the Board for 2016 -2017 is:

Chairman: Tony Christinson
Deputy Chairman: John White
Secretary: Chris Sheehan
Treasurer: Paul Barnes

Board Members: Peter Armstrong, Jenny Chesher, Susan Denne, Marcell Gorman, Peter Mann, Larraine Dillon and David Ferguson.

Moved Andre Catoire **Seconded** John Ellis: "**THAT** all nominations be accepted". **CARRIED**

Chairman Tony thanked Janette Sheehan and Robyn Robinson for their contribution to the Centre while on the Board and wished them well.

GENERAL BUSINESS

Chairman Tony advised that an Over 90's Club is proposed with a number of functions for members.

There being no further business Chairman Tony Christinson thanked all for attending and declared the meeting closed at 10.55 am.

Chairman.....Secretary..... Date

OVER 90S

OCTOBER

CHAIRMAN'S REPORT

As I mentioned in beginning last year's report, so much flashes by when considering a year just passed. The last year at the Donald Simpson Centre has proved no exception. We've seen growth in membership and activities, changes in the gardens around the Centre and many more physical changes including our digital sign facing onto Bloomfield Street. We have also added two part-time Caretaker/cleaners to our staff to ensure the safety of members who attend the Centre in those after-hours activities and functions which were previously unsupervised.

In last year's report, I spoke with some optimism of the Community Hub development. Unfortunately, since then, after considerable consultation with members, the Centre Board notified the Redlands Council of its wish to withdraw from further consideration of the project as it had developed whilst stating our willingness to consider alternative proposals. Until recently, we were not involved in any further hub discussions but a proposal has now been suggested for discussion about a reduced hub concept involving only a few original local organisations. These discussions are continuing and members will be kept informed of their progress.

It is also my duty to record that, as most of you will know by now, the Redlands Council has advised the Centre that they will change their funding support by reducing our annual benefit from around $100,000 to $50, 000 in financial year 2017 -2018 and to zero thereafter. This is a severe blow to a Centre with annual receipts of under $400,000 a year. It has already meant that we have had to increase our activity fee by $1 to $5 and increase the costs for some of our events.

We have plans to install a 74kW/hr solar system on our roof which is at present going through various stages of approval some of which are significantly adding to the cost. When installed, this system has the ability to save us tens of thousands of dollars in energy costs. Developments such as this have been in our plans for quite some time but were initially delayed by the Hub proposal and our need to spend members' funds judiciously while retaining a buffer of funds against any development which could close the Centre for a period of time with little or no activity.

This, of course, explains the funds which some have claimed we were reluctant to spend but will now cause us to seek various other ways to raise funds for the Centre's survival. We are actively seeking public support from grants and sponsorships, conscious that grants can only apply to capital expenditure and not to ongoing expenses and are difficult to obtain and that sponsorships are difficult to achieve in a small area such as Redland City. While, as you will see from our financial papers, I was able to sign , on behalf of the Board, that we have sufficient funds to pay all of our debts, our situation may be quite different at our next AGM.

While these developments are of concern to our members, the Board and the general community, the daily activities at the Centre have been well-attended and the general atmosphere at the Centre has remained a pleasure to experience. Our membership has continued to thrive, we have seen people of a range of ages and abilities attending the Centre and we show every sign of growth in support from the ever-growing group of elders of our community and success in inviting some younger members to participate in the Centre's daily life.

Our Hub Café continues to develop in offerings and custom thanks to our hardworking staff. It's my pleasure to thank all of our volunteers, kitchen staff, conveners, tour organisers, reception staff, general office volunteers, gardeners and other miscellaneous volunteers for their untiring and Centre-sustaining efforts throughout the year and for all the years before.

Once again, I have to record my thanks and admiration for the work of our employees, Thomas, Vanessa, Ann, Paul and Trevor for their special contributions to the Centre. We could not do without their efficiency and dedication. Our members are our reason for being here and I thank you for your cheerfulness as you pass through the Centre and participate in your chosen activities. Your support in upholding the special nature of this Centre is welcome and much appreciated. I hope we can live up to your expectations in keeping this as a social meeting place for the Redlands Community. This brings me to my colleagues on the Board. We have faced some trying times and tough decisions and I thank each and every one of you for your contribution to such a cohesive and friendly group with which to work.

Other reports will further round out the Centre's past year so it remains for me to say thanks for bearing with me for a further year; it has been a pleasure to be here and I hope we can continue to grow physically and economically but also in a spirit of which we can continue to be proud but not complacent.

Tony Christinson

Board Chairman

Manager's Report 2016-2017

Greetings and Welcome to the members, volunteers, and the Board of the Donald Simpson Centre. Welcome to the 30th AGM of Donald Simpson Community Centre. As I had mentioned last year, we have successfully had a series of events to mark our 30th anniversary celebration. The Centre continues to grow as this financial year our membership tally was around 2320 members, which included people from outside the Redlands, to enjoy one of the many activities Donald Simpson Centre provides. I take this opportunity to highlight our past year as briefly as possible.

Centre Improvements

Along with the Board, I am proud that we have brought in quite a few additions/changes to our Centre for the members. Our improvements include:

- Airconditioning in the Café Foyer Area
- Bus Shelter on entrance at DSC
- Building of additional storage areas
- State of the Art Board Room facility
- Digital Sign & Magnetic Sign Board to advertise DSC activities
- New Café tables and chairs
- New front garden at entrance & herb garden
- New Website & Social Media presence

Mentioned above are a just few among the many works that have happened around the Centre, all of which have been timely planned and approved by the Board, for the benefit of our members and to keep the Centre thriving.

Community Events & Support

The Centre supports not just the regular activities, but plays an active role in the community. This year the Centre, with the assistance of our convenors, raised over $3800 for the Cancer Council and distributed over 800 blankets through our annual Ernie Harrison Blanket Drive. The Centre is also home for organisations such as Cleveland Senior Citizens, certain U3A activities, Genealogy Society, Redland Orchid Society.

DSC is proud to take on board 6 intellectually disabled individuals from Redlands Respite Centre who come to our Woodcarving to develop their skills, interact with people and learn from our seniors. This project is now ongoing after completing a successful trial period. All 6 individuals are members of DSC too whose age range is from 18yrs to 30 years.

Trips

During the last financial year, we had 2660 people attend our Day trips, and 148 people attend our overseas trips. It goes without saying how much these social outings mean to our members but it wouldn't be possible without the tireless works of our Day Trip Coordinator Mrs Lyn Finn and Away With A Difference Coordinator Val Henry. On behalf of the Board and Management, I thank Lyn and Val for their outstanding work in assisting the Centre to put on these trips for our members.

Activities

We have been continuously growing with our activities and introducing new activities as per demand or request by members. Our project of focussing on wellness of our members and seniors is going well and we now have one or more wellness activities between Monday to Saturday scheduled. We are starting to become popular during after hours, as on Tuesdays and Fridays we are open until 9.30pm. This year our new project is to introduce more forum or discussion group type activities. We have a retired psychologist joining us on board to help facilitate a group, mainly to make sure people have some sort of support group during a time of need for them. Apart from those, all activities are running well, with some running on full capacity. Many of our members and activities do a lot of charity work for other local and international organisations. All these are coordinated within their activities by a group of people for a common cause. It's so big that I won't be able to mention it all here but I thank all members for their initiative. I also thank my convenors for their ongoing dedication and commitment to the centre.

Seniors Week

This year, once again our Seniors Week has been a busy time. Our four Theatrical Shows "Simply the Best" have been yet another successful production. Special thanks to Janette Sheehan and all the Theatricals crew who have put together a great show. This is one of the biggest fundraisers for the centre, and we had over 750 people attend over the four shows.

The Arts & Craft show has also displayed a wonderful exhibition by Art work, Matilda's Quilters, Handicrafts, Parchmentcraft, Leatherwork, Woodwork and Jewellery. Donald Simpson Centre is not short of talent between theatricals and crafts group and I thank everyone involved in putting together a great weekend.

Members Café

This is now the most popular and busiest area of the Centre. Our café is now able to provide a variety of delicacies and our monthly Chef's Special has been hugely popular. We had one of the busiest times with all our Christmas Bookings last year too. Our Café also caters now for various functions, which include New Members Morning Tea, Cabarets, Expos, and other special events. None of these would have been possible without the 40 plus volunteers, who work in the kitchen during the week, and many of whom now extend their support for evening and weekend functions. I extend my sincere gratitude and thanks to all my volunteers. A special mention and thanks to our chef Ann Mason, who had a busy year coordinating all this and the staff, but still manages to serve our members with a smile.

Promotion

Over the past two years and in various newsletters I have highlighted the point of branding Donald Simpson Centre. Some of the successful initiatives are the Digital Sign outside our building, Social Media presence across major platforms, Email Campaigns to more than 1650 members, participation in various events, expos, etc. Special thanks to Redland City Bulletin, who have done several features on our activities, cabarets and promotions which also help with the promotion of the centre.

30th Anniversary Celebrations

We launched this at the last AGM, and today we are concluding our 30th Anniversary program with special guest Craig Zonca from ABC radio who has graciously accepted our invitation for today's event for all our members. Other programs included:

- Trip to Crowne Plaza Four Winds Revolving Restaurant, which was attended by 100 people.
- 48 paintings, specially done by DSC Arts group of the centre, with the theme Redlands City
- Musical entertainment – Rock and Roll Cabaret night attended by over 120 people
- Launched special 30th Anniversary Souvenir pens
- Lunch for our Volunteers
- Afternoon Tea for our Convenors

Over 90's Club

To celebrate the longevity of our members, Donald Simpson Centre has set up an honorary group named the Over 90's. We hold two meetings (March and October) a year, and anyone over 90 is welcome to join the club. We had 17 attend our first meeting, where we hosted lunch and entertainment for members. Looking forward to our next meeting in October.

Redland City Council

I take this opportunity to thank the Mayor and Councillors for their visits to the Centre, and Redland City Council facilities team for their ongoing assistance in the maintenance of the building and other assistance as required.

Volunteers

No good deed goes unnoticed at DSC, by management and Board. For all the tireless efforts of our kitchen volunteers, and the men who help set up rooms, sometimes as early as 6.30am, I take this opportunity to thank each and every one of them. As a special thank you, the Board and Management hosted a Thank You luncheon for them on 3rd July 2017.

Board & Management

DSC Board has had a busy year, and I thank each and every Board member for their active participation and the role they play to plan the future growth of the centre. I also thank the executive team (Chairman Tony Christinson, Vice President John White, Secretary Chris Sheehan, & Treasurer Paul Barnes) with whom I met frequently to discuss about the various challenges we have faced in the past year and at all times taking productive recommendations or suggestions to the Board.

I specially also thank our Chairman Tony Christinson, who personally has taken a keen interest in bringing music to the place and introduced Cabaret nights, which is another successful fundraising event for the Centre.

DSC secretary Vanessa Wintour, admin support Noni Silman, all my reception volunteers, and travel booking office volunteers together combine to be a great force for DSC in terms of delivering great customer service, and acting swiftly upon members queries etc. I thank my team for their efforts through which we are able to make Donald Simpson Centre a second home for our members.

To conclude, as proof of how much the Centre has been loved and grown over the years, today we are here celebrating its 30 years of existence. Surely, Donald Simpson Centre has positioned itself as a prominent Centre in Redlands community that is yet to play a role in the life of many in the future.

Kind Regards

Thomas Jithin

Manager

Donald Simpson Community Centre Ltd

ABN 35 010 723 421

FINANCIAL REPORT

FOR THE YEAR ENDED 30 June 2017

Donald Simpson Community Centre Ltd

ABN 35 010 723 421

ACN 010 723 421

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2017

DIRECTORS' REPORT

1 Your directors submit the Financial Accounts of the company for the year ended 30 June 2017.

2 The names of the directors in office at the date of this report and during the year are:

Anthony Christinson, Director
David Fergusson, Director
John White, Director
Paul Barnes, Director
Robyn Robinson, Director (resigned)
Chris Sheehan, Company Secretary
Peter Mann, Director
Marcell Gorman, Director
Janette Sheehan, Director (resigned)
RN (Peter) Armstrong, Director
Susan Denne, Director (resigned)
Jenny Chesher, Director
John Adams, Director (resigned)
Laraine Dillon, Director
Oenone Silman, Director
Glen Morgan, Director

3 The company carried on the activities of:

v To conduct and operate the community centre in the Redlands and surrounding districts

No significant change in the nature of these activities occurred during the year.

No matters have arisen since the end of the financial year which significantly affected, or may significantly affect the operations of the company, the results of these operations, or the state of affairs of the company in subsequent financial years.

4 The Surplus (Deficit) after providing for income tax and extraordinary items amounted to $70,994.14 . No income tax was provided for as the income of the company is exempt from tax under the provision of the Income Tax Assessment Act.

5 The 2015/16 budget provides for a pre non-cash depreciation expense, continuing the concept of operating revenue neutral, with asset purchases either being funded out of cash reserves or by special funding/grants. The budget has been prepared with some allowance for the expected ongoing impact of general economic conditions, and in particular, how that impacts the centre's members.

6 No dividends/distributions were paid during the year as the company is a company limited by guarantee.

7 As a company limited by guarantee, there is no issue of shares or options.

8 No director has received or become entitled to receive, during or since the financial year, a benefit other than by a contract or agreement made by the company or related body corporate with a director, a firm of which a director is a member or in which a director has a substantial financial interest.

9 The company has not, during or since the financial year, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:

indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings.

10 The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or a State or Territory.

DIRECTORS' REPORT

11 No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility for all or any part of those

The company was not a party to any such proceedings during the year.

12 **Directors' Particulars:**

Anthony Christinson Chairman	No. meetings eligible to attend: 11 No. meetings attended: 11
David Fergusson	No. meetings eligible to attend: 8 No. meetings attended: 5
John White	No. meetings eligible to attend: 11 No. meetings attended: 9
Paul Barnes Treasurer	No. meetings eligible to attend: 11 No. meetings attended: 10
Robyn Robinson	No. meetings eligible to attend: 3 No. meetings attended: 3
Chris Sheehan	No. meetings eligible to attend: 11 No. meetings attended: 8
Peter Mann	No. meetings eligible to attend: 11 No. meetings attended: 9
Marcell Gorman	No. meetings eligible to attend: 11 No. meetings attended: 9
Janette Sheehan	No. meetings eligible to attend: 3 No. meetings attended: 2
RN (Peter) Armstrong	No. meetings eligible to attend: 11 No. meetings attended: 8
Susan Denne	No. meetings eligible to attend: 4 No. meetings attended: 1
Jenny Chesher	No. meetings eligible to attend: 11 No. meetings attended: 10
John Adams,	No. meetings eligible to attend: 1 No. meetings attended: 0
Laraine Dillon,	No. meetings eligible to attend: 8 No. meetings attended: 5
Oenone Silman,	No. meetings eligible to attend: 8 No. meetings attended: 4
Glen Morgan,	No. meetings eligible to attend: 5 No. meetings attended: 5

13 **Auditor Independence Declaration**
A copy of the auditor independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 13.

Signed in accordance with a resolution of the Board:

Director:

Director:

Dated: 20/08/2017

Donald Simpson Community Centre Ltd
ABN 35 010 723 421
ACN 010 723 421
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2017

RESPONSIBLE PERSONS' DECLARATION

per section 60.15 of the Australian Charities and Not-for -Profits Commision Regulation

The responsible office holders declare that in responsible persons' opinion:

- there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commision Act 2012

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commision Regulation 2013

Dated 30/08/2017

Signed

Donald Simpson Community Centre Ltd

ABN 35 010 723 421

ACN 010 723 421

INCOME STATEMENT

FOR THE YEAR ENDED 30 June 2017

	Note	2017	2016
Operating Income			
Kitchen, Activities and Functions Revenue		396,352.06	352,217.91
less Direct Costs / Cost of Sales		(172,068.88)	(155,193.44)
Gross Profit from Trading		224,283.18	197,024.47
Donations Received		2,635.50	2,936.30
Fundraising Receipts		17,206.94	8,507.12
Subscriptions Received		33,353.57	29,936.78
Subsidies Received (RCC)		96,979.00	96,979.00
Rents Received		20,910.91	24,042.38
Other revenue		-	-
Gross Income		**$ 395,369.10**	**$ 359,426.05**
Operating Expenses			
Administration Expenses		31,318.61	29,170.74
Audit Fee		4,320.00	4,027.50
Cleaning		23,919.78	27,746.90
Communications - Members		-	-
Depreciation		12,080.36	10,831.27
Electricity		25,860.34	45,037.91
Employment Expenses		232,608.45	192,667.79
Expensed Equipment		5,642.63	3,237.41
Insurance		12,860.29	11,900.00
Repairs & Maintenence		18,716.74	12,996.14
Telephone		2,565.28	1,919.38
Water Rates		3,062.51	2,942.39
Other Expenses		-	(0.00)
Total Operating Expenses		**$ 372,954.99**	**$ 342,477.43**
Net Ordinary Surplus (Deficit)		**$ 22,414.11**	**$ 16,948.62**

The accompanying Notes form part of these financial statements

Donald Simpson Community Centre Ltd

ABN 35 010 723 421

ACN 010 723 421

INCOME STATEMENT

FOR THE YEAR ENDED 30 June 2017

	Note	2017	2016
Other Income/Expense			
Other Income			
Revenue from investments		5,672.72	5,046.49
Grants Received - Capital		-	3,801.00
Prior Year Adjustments		23,841.58	13,298.72
Other Income		21,628.71	6,777.77
Total Other Income		$ 51,143.01	$ 28,923.98
Other Expenses			
Prior Year Adjustments		-	-
Grants Expended - Capital		-	-
Grants Expended - Other		-	-
Other Expenses		2,562.98	480.00
Total Other Expenses		$ 2,562.98	$ 480.00
Net Other Income		$ 48,580.03	$ 28,443.98
Net Surplus (Deficit)		$ 70,994.14	$ 45,392.60
Asset Revaluation			
Net Surplus (Deficit) attributable to members		70,994.14	45,392.60
Transfers from (to) Reserves		-	-
Net Surplus (Deficit) for period		$ 70,994.14	$ 45,392.60

The accompanying Notes form part of these financial statements

Donald Simpson Community Centre Ltd

ABN 35 010 723 421

ACN 010 723 421

BALANCE SHEET

as at 30 June 2017

	Note	2017	2016
Assets			
Current Assets			
Cash at Bank & on Hand	4	368,571.62	280,113.30
Receivables & Prepayments	5	14,569.65	13,618.60
Total Current Assets		**$ 383,141.27**	**$ 293,731.90**
Property Plant & Equipment			
Plant Equipment & Chattels	6	97,729.24	62,016.14
Total Property Plant & Equipment		**$ 97,729.24**	**$ 62,016.14**
Total Assets		**$ 480,870.51**	**$ 355,748.04**
Liabilities			
Current Liabilities			
Creditors & Accruals	7	101,188.85	58,167.47
Provisions	8	25,582.08	16,814.81
Total Current Liabilities		**$ 126,770.93**	**$ 74,982.28**
Non-Current Liabilities			
Creditors & Accruals	7	-	-
Provisions	8	7,154.16	4,814.48
Total Non-Current Liabilities		**$ 7,154.16**	**$ 4,814.48**
Total Liabilities		**$ 133,925.09**	**$ 79,796.76**
Net Assets		**$ 346,945.42**	**$ 275,951.28**
Accumulated Funds			
Accumulated Funds - General			
Retained Earnings		275,951.28	230,558.68
Net Surplus / (Deficit)		70,994.14	45,392.60
Total Accumulated Funds - General		**$ 346,945.42**	**$ 275,951.28**
Reserves			
Capital Reserve		-	-
Total Reserves		**$ -**	**$ -**
Total Accumulated Funds		**$ 346,945.42**	**$ 275,951.28**

The accompanying Notes form part of these financial statements

Donald Simpson Community Centre Ltd

ABN 35 010 723 421
ACN 010 723 421

Statement of Cash Flows

FOR THE YEAR ENDED 30 June 2017

	2017	2016
Cash Flows From Operating Activities		
Receipts from trading, fund raising and donations	638,796.49	567,603.36
Payments to suppliers and employees including GST input credits paid	(504,683.19)	(527,933.25)
Interest received	5,672.72	5,046.49
Interest paid	-	-
(Payment to) refund from ATO (net GST payable or	2.108.39	(3.271.21)
Net cash provided by (used in) operating activities	**$ 141,894.41**	**$ 41,445.39**
Cash Flows From Investing Activities		
Proceeds from sale of property, plant and equipment	-	-
Purchase of property, plant and equipment	(53.436.09)	(23.309.77)
Net cash provided by (used in) investing activities	**($ 53,436.09)**	**($ 23,309.77)**
Cash Flows from Financing Activities		
Proceeds from borrowings / capital		
Repayment of borrowings	-	-
Net cash provided by (used in) financing activities	**$ -**	**$ -**
Net increase (decrease) in cash held	*$ 88,458.32*	*$ 18,135.62*
Cash as at 1 July	$ 280,113.30	$ 261,977.68
Cash as at 30 June	**$ 368,571.62**	**$ 280,113.30**

The accompanying Notes form part of these financial statements

Donald Simpson Community Centre Ltd

ABN 35 010 723 421
ACN 010 723 421
FOR THE YEAR ENDED 30 June 2017

	Note	Retained Earnings $	Reserves $	TOTAL $
Balance at 1 July 2015		**230,558.68**	**-**	**230,558.68**
add				
Surplus (Deficit) attributable to members		45,392.60	-	45,392.60
Transfers from Reserves		-	-	-
Sub-total		275,951.28	-	275,951.28
less				
Transfers to Reserves		-	-	-
Balance at 30 June 2016		**275,951.28**	**-**	**275,951.28**
add				
Surplus (Deficit) attributable to members		70,994.14	-	70,994.14
Asset Revaluation		-		
Transfers from Reserves		-	-	-
Sub-total		346,945.42	-	346,945.42
less				
Transfers to Reserves		-	-	-
Balance at 30 June 2017		**$ 346,945.42**	**-**	**$ 346,945.42**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the accounts preparation requirements of the Corporations Law. The Directors have determined that the company is not a reporting entity as there are no users dependant on general purpose financial statements.

The statements have been prepared in accordance with the the following accounting

AASB 101	Presentation of Financial Statements
AASB 102	Inventories
AASB 107	Cash Flow Statements
AASB 108	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 110	Events occurring after Reporting Date
AASB 1031	Materiality
AASB 1048	Interpretation and Application of Standards

No other Accounting Standards, Urgent Issues Group Interpretation or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

Reporting Basis and Conventions

The report has been prepared on an accruals basis and is based on historic costs and financial assets and financial liabilities on which the fair value basis accounting has been applied.

The following material policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

(a) INCOME TAX

As a not for profit entity, the Donald Simpson Community Centre Ltd is entitled to an exemption from the Australian Taxation Office from the payment of Income Tax on income derived by it and from the lodgement of income tax returns.

(b) CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts.

(c) INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first in first out basis.

(d) REVENUE

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable.

All revenue is stated net of the amount of GST.

(e) GST

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST is not recoverable from the Australian Taxation Office. In these cases, GST is recognised as part of the cost of acquisition of the asset or the expense. Receivables and Payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis.

Provision is made for the company's liability for employee entitlements arising from services rendered by employees to balance date.

Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

NOTE 2: Profit from Ordinary Activities

Profit from ordinary activities has been determined after

	2017	2016
(a) Expenses – Remuneration of Auditor	$ 4,320.00	$ 4,027.50
(b) Expenses - Depreciation & Amortisation	$ 12,080.36	$ 10,831.27
(c) Expenses - Loss (profit) on sale of assets	$ -	$ -
(d) Expenses - Bad & Doubtful Debts	$ -	$ -

NOTE 3: Legal Status

The company is a company limited by guarantee and subject to the administration of the Australian Securities & Investments Commission

At 30 June, 2017 the number of members was 2310 (2016: 2100).

The principal place of business is 172 Bloomfield Street CLEVELAND Qld 4163

NOTE 4: CASH FLOW INFORMATION

(a) Reconciliation of Cash

Cash at end of the financial period as shown in the Statements of Cash Flows is reconciled to the related items in the balance sheet as follows:

	2017	2016
Cash at bank	197,033.24	124,866.46
Cash on hand	500.00	500.00
Term Deposits	171,038.38	154,746.84
Cash at Bank & on Hand	368,571.62	280,113.30
less		
Bank Overdraft	-	-
Cash balance as per Statement of Cash Flows	**$ 368,571.62**	**$ 280,113.30**

(b) Reconciliation of Cash Flow from Operations with Operating Profit after Income Tax

	2017	2016
Operating Profit after Income Tax	**70,994.14**	**45,392.60**
Non-cash flows in operating surplus		
Depreciation & expensed equipment	17,722.99	14,068.68
(Profit) Loss on sale of property, plant and equipment	-	-
Changes in assets and liabilities		
Decrease /(Increase) in trade and term debtors	(4,795.93)	(4,109.00)
(Decrease) / increase in trade creditors and accruals	41,716.78	1,420.90
(Decrease) / increase in employee provisions	11,106.95	(10,920.30)
(Decrease) / increase in taxes payable	-	-
(Decrease) / increase in GST Payable	1,304.60	3,667.11
Cash flows from operations	**$ 141,894.41**	**$ 41,445.39**

NOTE 5: RECEIVABLES & PREPAYMENTS

	2017	2016
Trade Debtors	-	-
Other Debtors	10,339.93	5,544.00
Accrued GST Receivable	-	-
Total Receivables & Prepayments	**$ 14,569.65**	**$ 13,618.60**

NOTE 6: FIXED ASSETS

	2017	2016
Plant & Equipment		
Plant Equipment & Chattels at cost	154,073.69	120,103.90
Accumulated Depreciation	(56,344.45)	(58,087.76)
	97,729.24	62,016.14
Total Plant & Equipment	**$ 97,729.24**	**$ 62,016.14**

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Advanced Accountants

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF

DONALD SIMPSON COMMUNITY CENTRE LTD

ACN 010 723 421 ABN 35 010 723 421

Report on the Audit of the Financial Report

We have audited the financial report of **Donald Simpson Community Centre Ltd**, which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the responsible entities' declaration.

In our opinion the financial report of **Donald Simpson Community Centre Ltd** has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

(a) giving a true and fair view of the registered entity's financial position as at 30 June 2017 and of its financial performance for the year then ended; and

(b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our [my] audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibility of Those Charged with Governance for the Financial Report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The responsible entities' responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible entities are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the responsible entities either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting
from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by responsible entities.

Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Robert White
Registered Company and SMSF Auditor | Public Accountant

Reg No.: Registered SMSF Auditor (# 100211005); Registered Company Auditor (# 5902) & MIPA (# 222132)

Dated: 23 August 2017

DONALD SIMPSON COMMUNITY CENTRE
Returning Officer's Report to AGM 25 September 2017

1. The Constitution appoints Directors for a two-year term.

2. Seven Directors have completed one year of their terms. They are: Tony Christinson (Chairman); Chris Sheehan (Secretary); Board Members; Peter Mann; Jenny Chesher, Laraine Dillon, David Ferguson, and Noni Silman.

3. Those who have completed their two-year term are: John White (Deputy Chairman); Paul Barnes (Treasurer); Board Members; Marcell Gorman, Peter Armstrong.

4. As there was a vacancy on the Board (due to the resignation of Board Member Susan Denne), on 25th January 2017 the Board had appointed Glen Morgan as Board Member.

5. Nominations were called in the Redland City Bulletin on Wednesday 23rd August 2017. Other modes of advertising included, advertisement placed on our website, digital screens on our foyer TV, and emailed to all members in our database. Positions vacant are: Deputy Chairman, Treasurer, and 3 Directors.

6. At the close of nominations, noon on Friday 8th September, nominations are as follows: Deputy Chairman – Glen Morgan, Treasurer – Paul Barnes, Directors – Marcell Gorman, John Frith, Frances Taylor, & Kay Howick

7. Since there are 4 nominees for 3 Board Member positions, an election will be required to finalise the Board Member vacancies at the AGM. No election required for Deputy Chairman or Treasurer positions. Board Member nominees up for election for 2017-2019 are Marcell Gorman, John Frith, Frances Taylor, & Kay Howick.

8. The order of the Ballot paper was determined with lots being drawn. This was done in the presence of a number of people on 12th September 2017.

9. All Board members and nominees are currently financial members of the Centre.

Kind Regards
Thomas Jithin
Returning Officer

Proposed Changes to Constitution

1. **Proposed rule Change: Rule 14.7, Election of Committee**

Section (c) of Rule 14.7 states:

14.7 Election of Committee

In addition to the requirement of Rule 15.6, the notice of an annual general meeting or other general meeting at which the business to be conducted includes appointment of members of the Centre Management Committee must:

(a) invite nominations for appointment to the Centre Management Committee, and

(b) state that nominations must be received by the Secretary not less than two (2) weeks prior to the meeting, and

(c) be placed in a newspaper published in Redland City not less than four (4) weeks prior to the meeting.

Delete current clause (c) and replace with:

(c) be circulated via digital media not less than four (4) weeks prior to the meeting.

Rule 14.7 would then read:

14.7 Election of Committee

In addition to the requirement of Rule 15.6, the notice of an annual general meeting or other general meeting at which the business to be conducted includes appointment of members of the Centre Management Committee must:

(a) invite nominations for appointment to the Centre Management Committee, and

(b) state that nominations must be received by the Secretary not less than two (2) weeks prior to the meeting, and

(c) be circulated via digital media not less than four (4) weeks prior to the meeting.

2. **Proposed Rule Change: Rule 15.1 Rules for voting by proxy**

The current clause 15.1 reads:

15. RULES FOR VOTING BY PROXY

15.1 Proxies

(a) A Member who is entitled to attend and cast a vote at a general meeting may appoint a person as the member's proxy to attend and vote for the Member at the meeting and in that case:

(b) an appointment of a proxy may be revoked at any time before the vote to which the proxy relates is exercised by written notice delivered to the Secretary;

Add additional clause (c):

(a) no person may hold and/or exercise more than two (2) proxy votes at any meeting of the Centre.

Clause 15.1 would then read:

15.1 Proxies

(a) A Member who is entitled to attend and cast a vote at a general meeting may appoint a person as the member's proxy to attend and vote for the Member at the meeting and in that case:

(b) an appointment of a proxy may be revoked at any time before the vote to which the proxy relates is exercised by written notice delivered to the Secretary, **and**

(c) **no person may hold and/or exercise more than two (2) proxy votes at any meeting of the Centre.**

Tony Christinson

Board Chairman

The Board, Management and Members of the Donald Simpson Community Centre thank our sponsors for their support.

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